



## Auction Donation Form

Company Info: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Please provide a detailed description of your donation. This description will accompany the item in the auction, whether it is part of the online or in-person auction, so please provide as much information as possible. If donating a service, please include dates, restrictions and requirements, as well as expiration information. Our auction will conclude in March.

Donation Description:






Estimated Value: \$ \_\_\_\_\_

Pickup or Delivery Information\*: (please indicate all that apply):

Item included  Item will be mailed\*  FOW to Pick up\*  Gift Certificate (GC) Included\*\*  GC to be created by FOW\*\*

### Donation/Sponsorship Levels

**Note: All businesses who donate will be recognized with a logo on the auction website.**

	<b>Milkweed (\$200-\$499)</b>	Your business name listed as a community sponsor on the WeAreWalgrove.com website (all sponsor levels receive this benefit)
	<b>Caterpillar (\$500-\$1999)</b>	Your business will be included on a sponsor appreciation banner, including your business name and logo, hung on the Walgrove fence for one year.
	<b>Chrysalis (\$2000-\$2999)</b>	- Your business will be included on a dedicated sponsor appreciation banner, including your business name and logo, hung on the Walgrove fence for one year. - Your business advertised on a half page in our yearbook.
	<b>Monarch (\$3000-\$4999)</b>	Event sponsor! In addition to the dedicated banner and yearbook ad, your business will be included on all event marketing, we'll thank you during the event, and include your business on our electronic marquee on Walgrove Ave leading up to and during the event (visible by thousands of commuters each day!)
	<b>Kaleidoscope (\$5000+)</b>	Adopt a program! In addition to all of the above, your business will be recognized on custom designed signage in the location at school where the program takes place.

**\*Physical Items:** donations can be mailed to: Friends of Walgrove Elementary School, 1630 Walgrove Ave. Los Angeles, CA 90066 or local pick up can be arranged upon request.

**\*\*Digital items:** please email your donation form plus the donated item to [auction@friendsofwalgrove.com](mailto:auction@friendsofwalgrove.com). If you have a donation that requires us to create a gift certificate, please email details along with your Donation Form and description to [auction@friendsofwalgrove.com](mailto:auction@friendsofwalgrove.com), noting that you will need a gift certificate created.

100% of proceeds benefit Walgrove Avenue Elementary School. Friends of Walgrove is an independent non-profit 501(c)(3) booster club for Walgrove Avenue Elementary School. All contributions are tax-deductible as allowed by law.  
Friends of Walgrove Tax ID#: 23-7381480 **Please keep a copy of this form as your receipt**